

To : **Ahalya Antonia Shetty**
373 Kamat classic, Caranzalem,, Miramar,, Panaji, Goa, 403002

From : **Suresh & Co.,**
Chartered Accountants
1st Floor, No.43/61, "Srinidhi" Surveyors Street,
Basavanagudi, Bengaluru - 560 004
E-Mail : kamala@sureshandco.com

Dear Sir/Madam,

Date : **21-Nov-25**

Sub : Outstandings

Given below is the detail of amounts outstanding against your name in our books as of given date.

We request you to take immediate steps for settling the overdue bills and oblige.

Date	Particulars	Due on	Overdue by	Pending Amount
23-Sep-25	GST/Sep25/0154	23-Sep-25		24,308.00
			T o t a l	24,308.00
			24,308.00 Dr	

Please find our Company's Bank Details

Bank Name : **Axis Bank**
A/c No. : **102010200006408**
Branch & IFS Code : **BSK III Stg, B'lore & UTIB0000102**

Yours faithfully,